

TEACHING ASSISTANT VACANCY

University of Wisconsin – Madison
Department of Educational Policy Studies

POSITION: Teaching Assistant for EPS 145: Intro into Education Policy

NUMBER OF POSITIONS: 1 (*Pending enrollment and funding*)

PERCENT APPOINTMENT: 37%

DATE POSITIONS AVAILABLE: Appointment begins **January 4, 2019**

END OF APPOINTMENT: Appointment ends **May 19, 2019**

APPOINTMENT TYPE: Graduate Assistant

SALARY: Full-time rates are as follows: **\$36,700 (Standard)**
Successful candidate must attend the UW Diversity Training workshop.

CRITERIA FOR SELECTION: 1) Graduate Student status; 2) Preparation in the relevant subjects; 3) Achievement in the relevant subjects; 4) Potential to be an effective teacher of UW undergraduates. *EPS students strongly preferred.*

DESCRIPTION OF PRINCIPAL DUTIES: Assist with instructional duties for EPS 145: Intro into Education Policy. Class will meet Tuesdays and Thursdays from 9:30 -10:45 AM during the spring semester of the 2018-2019 Academic Year. This course will be taught by Erica Turner.

Candidates must submit the following materials to be considered:

- 1) Letter of application detailing relevant qualifications;
- 2) Ranking preference list if you are applying to multiple vacancies;
- 3) Copy of graduate transcripts;
- 4) At least one current letter of reference from a UW-Madison or other university faculty member;
- 5) Curriculum vita;

**** Please note: *incomplete applications will not be considered* ****

It is the responsibility of the candidate to gather the above materials and submit them in a timely fashion.
The letter of reference should speak to the candidate's qualifications to serve as a Teaching Assistant in EPS 145.

Student appointments to receive departmental assistance will be withdrawn if the student is carrying more than 1 incomplete after August 1, for a fall start date, and January 10 for a spring start date. Exceptions to this policy must be agreed upon by the full faculty.

APPLICATION DEADLINE: Tuesday, October 30, 12:00 Noon. Late and/or incomplete applications will not be accepted.

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