STUDENT ASSISTANT VACANCY
University of Wisconsin – Madison
Department of Educational Policy Studies

POSITION:  Student Assistant Lecturer (SA) for EPS 150: Education and Public Policy

NUMBER OF POSITIONS:  1 (Pending enrollment and funding)

PERCENT APPOINTMENT:  37%

DATE POSITIONS AVAILABLE:  Appointment begins January 5, 2018

END OF APPOINTMENT:  Appointment ends May 20, 2018

APPOINTMENT TYPE:  Graduate Assistant

SALARY:  Full-time rates are as follows: $37,245
Successful candidate must attend the UW Diversity Training workshop.

CRITERIA FOR SELECTION:  1) Graduate Student status; 2) Preparation in the relevant subjects; 3) Achievement in the relevant subjects; 4) Potential to be an effective teacher of UW undergraduates. EPS students strongly preferred.

DESCRIPTION OF PRINCIPAL DUTIES:  Independent instruction of a single section of EPS 150: Education and Public Policy during the spring semester of the 2017-2018 academic year. Class will meet Tuesday and Thursday afternoons from 11:00-12:15 PM.

Candidates must submit the following materials to be considered:

1) Letter of application detailing relevant qualifications;
2) Ranking preference list if you are applying to multiple vacancies;
3) Copy of graduate transcripts;
4) At least one current letter of reference from a UW-Madison or other university faculty member;
5) Curriculum vita;
6) Draft syllabus for the course;

**Please note: incomplete applications will not be considered**

It is the responsibility of the candidate to gather the above materials and submit them in a timely fashion. The letter of reference should speak to the candidate’s qualifications to serve as a Student Assistant Lecturer in EPS 150.

Student appointments to receive departmental assistance will be withdrawn if the student is carrying more than 1 incomplete after August 1, for a fall start date, and January 10 for a spring start date. Exceptions to this policy must be agreed upon by the full faculty.

APPLICATION DEADLINE: Friday, November 10, 2017 by Noon 12 PM. Late and/or incomplete applications will not be accepted.

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