

STUDENT ASSISTANT VACANCY

University of Wisconsin – Madison
Department of Educational Policy Studies

POSITION: Student Assistant Lecturer (SA) for EPS 300: School and Society

NUMBER OF POSITIONS: 6 (*Pending enrollment and funding*)

PERCENT APPOINTMENT: 40% (Lecture 5 will be 50%)

DATE POSITIONS AVAILABLE: Appointment begins **January 4, 2019**

END OF APPOINTMENT: Appointment ends **May 19, 2019**

APPOINTMENT TYPE: Graduate Assistant

SALARY: Full-time rates are as follows: **\$37,245 Academic**
Successful candidate must attend the UW Diversity Training workshop.

CRITERIA FOR SELECTION: 1) Graduate Student status; 2) Preparation in the relevant subjects; 3) Achievement in the relevant subjects; 4) Potential to be an effective teacher of UW undergraduates. *EPS students strongly preferred.*

DESCRIPTION OF PRINCIPAL DUTIES:

Independent instruction of a single section of EPS 300: School and Society during the spring semester of the 2018-19 academic year. Section **one** will meet Mondays and Wednesdays from 8:00-9:15AM. The **second** section will meet Mondays from 8:30 – 11:30AM. The **third** section of class will meet Tuesdays and Thursdays from 9:30AM-10:45 AM. The **fourth** section will meet Tuesdays and Thursday from 11:00-12:15 PM. The **fifth** section will meet Tuesdays and Thursdays from 2:30-3:45PM. And the final section will meet Tuesdays and Thursdays from 1:00-2:15PM. **Sections will be taught pending sufficient enrollment.**

Candidates must submit the following materials to be considered:

- 1) Letter of application **indicating which lecture you are applying for**, detailing relevant qualifications, and if you are applying to multiple vacancies a list ranking your priorities;
- 2) Copy of graduate transcripts;
- 3) At least one current letter of reference from a UW-Madison or other university faculty member;
- 4) Curriculum vita;
- 5) Draft syllabus for course

**** Please note: *incomplete applications will not be considered* ****

It is the responsibility of the candidate to gather the above materials and submit them in a timely fashion. The letter of reference should speak to the candidate's qualifications to serve as a Student Assistant in EPS 300.

Student appointments to receive departmental assistance will be withdrawn if the student is carrying more than 1 incomplete after August 1, for a fall start date, and January 10 for a spring start date. Exceptions to this policy must be agreed upon by the full faculty.

APPLICATION DEADLINE: Tuesday, October 30, 2018 12:00 Noon. Late and/or incomplete applications will not be accepted.

Contact: Jacob Leonard
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