

STUDENT ASSISTANT VACANCY

University of Wisconsin – Madison
Department of Educational Policy Studies

POSITION: Teaching Assistant (TA) for EPS 665: History of Federal Role in Education

NUMBER OF POSITIONS: 1 (*Pending enrollment and funding*)

PERCENT APPOINTMENT: One-third percent (33%)

DATE POSITIONS AVAILABLE: Appointment begins **January 5, 2018**

END OF APPOINTMENT: Appointment ends **May 20, 2018**

APPOINTMENT TYPE: Graduate Assistant

SALARY: Full-time academic year rates are as follows: **\$32,392**
Successful candidate must attend the UW Diversity Training workshop.

CRITERIA FOR SELECTION: 1) Graduate Student status; 2) Preparation in the relevant subjects; 3) Achievement in the relevant subjects; 4) Potential to be an effective teacher of UW undergraduates. *EPS students strongly preferred.*

DESCRIPTION OF PRINCIPAL DUTIES: Assist with instructional duties for EPS 665: History of Federal Role in Education Policy during the spring semester of the 2017-2018 academic year. Meets Tuesdays from 2:25-5:25 PM.

Candidates must submit the following materials to be considered:

- 1) Letter of application detailing relevant qualifications;
- 2) Ranking preference list if you are applying to multiple vacancies;
- 3) Copy of graduate transcripts;
- 4) At least one current letter of reference from a UW-Madison or other university faculty member;
- 5) Curriculum vita;

**** Please note: *incomplete applications will not be considered* ****

It is the responsibility of the candidate to gather the above materials and submit them in a timely fashion.
The letter of reference should speak to the candidate's qualifications to serve as a Teaching Assistant in EPS 665.

Student appointments to receive departmental assistance will be withdrawn if the student is carrying more than 1 incomplete after August 1, for a fall start date, and January 10 for a spring start date. Exceptions to this policy must be agreed upon by the full faculty.

APPLICATION DEADLINE: Friday, November 10, 2017 by Noon 12 PM. Late and/or incomplete applications will not be accepted.

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